Awards Announced at Annual Conference for SAIR members

In our first newsletter of 2016, I encouraged an increase in research contributions from SAIR members as a goal. I’ve been in SAIR long enough to remember when the competition for awards such as “Best Paper” was extremely high with many submissions for review. We have continued that tradition but on a smaller scale which I hope to see increase.

The award for “Best Paper” is only one of many awards afforded to our members. I am also asking for special attention to a SAIR tradition we continue at our annual conference – that of rewarding our members who are our role models, have very special abilities, and almost heroic qualities. Member-at-large Emily Saleh has already begun the process of seeking nominations. My intent is to remind all members to make SAIR award nominations a priority.

Every year we have a large number of newcomers who may not know how special these awards are to the recipients and their peers and friends who have watched them serve over the years. My request is to please look around, read the award descriptions, talk with board members about possible nominations, view past recipients and take the time to make a nomination for a very meaningful moment in a SAIR member’s career. There’s nothing more valuable than having your contemporaries make it clear that you make a difference.

At every conference I see many hands stretched out to help – these are our heroes – let them know. We are especially proud of our last year’s awards presented at SAIR 2015: Mary Harrington (retired from the University of Mississippi) who received our Distinguished Member award; Bernie Braun (Louisiana State University) who received the James Montgomery Outstanding Service Award; Mike Crow (Savannah State University) who received the Unsung Hero award, and the Best Paper Award presented to Marcos Velazquez (Barry University).

The sentiment surrounding SAIR awards can be found in this statement from our last recipient of the James Montgomery Outstanding Service Award, Bernie Braun:

Receiving the 2015 SAIR James R. Montgomery Outstanding Service Award was a tremendous honor. From my early days in SAIR, I was surrounded by mentors and friends who gave much back to our organization. I’ve been fortunate to be able to continue this tradition through my participation on various SAIR committees and my time on the SAIR Board. While each of these opportunities brought unique challenges, all were very rewarding. Receiving the Montgomery Award, named for one of SAIR’s founders and true leaders in the field of Institutional Research, is very special to me.

Please acknowledge our heroes; here are the award category descriptions:

http://sair.org/awards/distinguished-member-award/

http://sair.org/awards/james-r-montgomery-outstanding-service-award/

http://sair.org/awards/unsung-hero-award/

http://sair.org/awards/best-paper-award/

(continued next page)
SAIR 2016 Conference

It has been exciting watching Vice-President Lisa Lord plan our upcoming conference with such enthusiasm, keeping an ever-watchful eye on the success of the 2016 conference.

I do want to address a concern about the location which was determined three years in advance by a legally binding contract. As many of you are aware, the SAIR bylaws include language that prohibits discrimination based on gender, race, ethnic origin, age, sexual orientation, or religious conviction. SAIR is strong because of its diversity of backgrounds, thoughts, and life experiences. This compelled both the Program Chair, Lisa Lord, and myself to investigate how the environment in North Carolina would impact all members of SAIR as disputes are settled over House Bill 2 recently passed by the NC State Legislature. Charlotte, in response, has launched a campaign, “Always Welcome Charlotte” designed to replace the political battles with communication that the city values diversity and equality. The campaign will include promotional materials for storefronts to indicate that they value diversity and inclusiveness, as described on the following website.

http://alwayswelcomeclt.org/

Based on the many conversations Vice-President Lisa Lord and I have had with both the Westin Charlotte and the special event location, NASCAR, I am certain that all members will experience a very open, welcoming, and enthusiastic environment in Charlotte. Both the Charlotte Westin and NASCAR state they will have the “Always Welcome” visible to our members. The issue of assuring that all SAIR members will be welcomed was afforded a great deal of discussion by the SAIR Board. I can say with confidence that I am looking forward to our conference at the Charlotte Westin and know that our Vice-President of SAIR will make this a memorable conference with meaningful professional development.

SAIR at AIR

I am also looking forward to seeing many of you at our meeting at AIR in New Orleans. May 31st – June 3rd, 2016. The SAIR SIG (Special Interest Group) will meet on Wednesday June 1st, at 5:00 p.m. in Strand 3.

We will know more about our upcoming conference and special event by then. Additionally the awards for the 2016 Best Paper, along with the awards for the five travel grants to AIR will be presented.

Sincerely yours,
Cara Mia Braswell, SAIR President
Auburn University at Montgomery (AUM)

Pre-Conference Workshops and Professional Development Opportunities

Jayne Perkins Brown, Member-at-Large

Whether you are a newcomer to the profession or a current professional, SAIR’s Pre-Conference Workshops offer focused opportunities to gain knowledge, possibly retool on skills or learn new ones. To underscore this, in October 2015 over 150 SAIR members took advantage of these “early start” conference sessions. Pre-Conference Workshops provide in-depth training beyond what is possible during the shorter, concurrent session; they allow time for participants to be immersed in a topic. These hands-on, three-hour sessions will take place on Saturday and Sunday October 8th and 9th, 2016 and will be held on-site at our conference Westin hotel.

When assessing workshop proposals for selection to the conference agenda, priority is given to those sessions which show how to do IR, such as IPEDS and other key surveys, and how tools such as Excel, Access, and SPSS, SAS, or R can be utilized in IR. The Call for Proposals opened on April 14, 2016, with final submissions due by Friday, May 27. To submit a workshop proposal, please go to http://www.louisianau.com/sair16/proposal.php and select Proposals. In the Session Track dropdown, please select Pre-Conference Workshop in the proposal details.

As a result of a preliminary call for suggestions and ideas in the Winter 2016 Newsletter, several SAIR members responded and noted specific areas of interest for workshop proposals. Included in these were topics relating to enrollment management support (modeling, analytics, impact of initiatives), peer institution selection processes, environmental scanning, strategic planning, assessment strategies, focus groups, course evaluations, as well as topics related to SACSCOC reaffirmations, QEP developments, and substantive change submissions. Knowing these topics of interest may encourage you to offer your insights and expertise if any of these relate to your work.

A workshop provides an extended period of time to delve into the process, research, details and outcomes that would be helpful for SAIR colleagues.

As higher education continues to be held accountable from various stakeholders, we are keenly aware of our leadership teams researching issues such as instructional costs and productivity, big data, data governance structures, financial security, and institutional consolidations. Your experiences with any of these topics on your campus may be the impetus for you to develop a workshop for SAIR 2016. If you are not the best representative but you have suggestions for a presenter with expertise to share, please email me at jperkins@georgiasouthern.edu. I look forward to reviewing workshop proposals knowing the stated benefits from SAIR colleagues at prior year conferences!!!
On behalf of the Charlotte Local Arrangements Committee, it is my sincere pleasure to welcome you to the “Queen City,” Charlotte, North Carolina.

Charlotte is one of the fastest growing cities in the South. There is so much to see and do while visiting Charlotte. After you have filled your day with SAIR’s array of professional development activities and networking opportunities, please take some time to experience the excitement of Charlotte.

You will find that the 2016 Conference hotel is strategically located uptown in Charlotte’s Center City, the convention district, and is a walkable and compact area which includes nearly 100 restaurants plus cultural venues, museums and a vibrant nightlife scene!

Monday night’s Special Event will be held at the NASCAR Hall of Fame Museum one of the most interactive and high-tech halls of fame in the world. This is an event you don’t want to miss. So, make your plans early.

“Charlotte's Got A Lot”


SAIR Leadership in AIR

Congratulations to the following SAIR members who were recently elected to serve AIR: Sara Gravitt, Wake Forest University (Member at Large); Eric Atchison, Mississippi Board of Trustees of State Institutions of Higher Learning (Nominations and Elections Committee); Mimi Johnson, H. Councill Trenhold State College (Nominations and Elections Committee). Also Glenn James from Tennessee Tech University begins his term as President of the AIR Board of Directors.
Call for Participation

I invite you to “Invest in Institutional Research” by joining your SAIR colleagues in Charlotte, North Carolina on October 8-11. Every member of SAIR has valuable experiences worthy of sharing so I encourage you to participate in the 2016 conference by submitting a proposal for a paper, work share session, workshop, or roundtable. Consider projects you have completed, research you have conducted, and other helpful tips you have learned and share your work with your colleagues by submitting a proposal by Friday, May 27. Descriptions of the program track options and session formats are detailed in this newsletter.

Special Event

Continuing the tradition of special events showcasing conference city attractions, please make plans to join us on Monday, October 10 for networking and dinner at the NASCAR Hall of Fame Museum. Located in walking distance from the Westin Charlotte, the NASCAR Hall of Fame is an interactive, high-tech venue that honors the history and heritage of NASCAR and entertains all visitors, including race fans and non-fans, alike.

At the NASCAR Hall of Fame, we will:

- Explore NASCAR history while engaging with interactive simulators.
- Go behind the scenes for a look at how a NASCAR team prepares for race day.
- Be in the driver’s seat of the racing simulator cars.
- View memorabilia of NASCAR legends.
- Have dinner with a backdrop of 15-20 historic NASCAR cars.

The event is $55 per person and includes dinner and tour of the museum. A cash bar will be available at the museum. Registration for the special event will be available during the conference registration process. Additional details are available on the conference website at http://www.louisianau.com/sair16/special_event.php. We hope you will join us at the museum for a great evening of networking, dining, and competitions against your SAIR colleagues!

Conference Website

Please visit the conference website at http://www.louisianau.com/sair16/ to:

- Make your hotel reservation
- Submit a proposal
- View the 2016 conference sponsors
- Get updates from Local Arrangements

Please feel free to contact me if you have any questions about the conference.

I look forward to seeing you in Charlotte!

Lisa Lord, SAIR 2016 Program Chair
**SAIR CONFERENCE 2016 SPONSOR / EXHIBITOR OPPORTUNITIES**

By Eric Atchison, Member-at-Large

Investing is a critical practice within any profession and each of us know that in order to continue to develop and grow our offices to meet the demands of higher education, we must utilize the tools that create a more efficient and productive environment. Our sponsors and exhibitors are always on the cutting edge of new technology for IR/IE-related tools and you will have the opportunity to meet with them one-on-one during SAIR 2016!

Come and join us in the Sponsors/Exhibitors Hall at the Westin Charlotte in Charlotte, NC! Booths are going fast, and we certainly want you as a Sponsor / Exhibitor to share your knowledge and products with the SAIR attendees! SAIR thanks all Sponsors/Exhibitors in advance for their willingness to support our conference and organization.

Currently, we have Gold level commitments from Digital Measures, Blackboard Analytics, IBM Analytics, National Student Clearinghouse, SAS, Scantron, Taskstream, and U.S. News Academic Insights.

AIR, Centrieva, Higher Ed Profiles, Hobsons, IASystem, PACAT, Rapid Insight, SmartEvals, and SREB will be Exhibitors this year.

EvaluationKIT and Insight Assessment will be providing Bag Stuffers for SAIR attendees.

<table>
<thead>
<tr>
<th>Benefits of being a Sponsor/Exhibitor includes:</th>
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<tbody>
<tr>
<td>♦ Fully dedicated exhibit area with opportune times such as the Sunday night Opening Reception and designated breaks throughout the conference;</td>
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<tr>
<td>♦ Various sponsorship levels to meet the company's needs (see chart below);</td>
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<tr>
<td>♦ Brand awareness opportunities to showcase their products. Sponsorship for the conference tote bags and name tag/badge holders are still up for grabs!</td>
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<table>
<thead>
<tr>
<th>SAIR CONFERENCE 2016 SPONSOR / EXHIBITOR OPPORTUNITIES</th>
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<tbody>
<tr>
<td>By Eric Atchison, Member-at-Large</td>
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**Table: SAIR CONFERENCE 2016 SPONSOR / EXHIBITOR OPPORTUNITIES**

<table>
<thead>
<tr>
<th>Booth Location</th>
<th>$4,000 Platinum Sponsor (limit of 4)</th>
<th>$3,000 Gold Sponsor</th>
<th>$2,000 Silver Sponsor</th>
<th>$1,000 Exhibitor</th>
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<tbody>
<tr>
<td>Complimentary Conference Registration</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Acknowledgement in Conference Program</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Hyperlink on Conference Website</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Invitation to Saturday night President’s Reception</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Advertisement in Conference Program</td>
<td>Full-page</td>
<td>Half-page</td>
<td>Quarter-page</td>
<td></td>
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<tr>
<td>Sponsorship of Events</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Presentation during Conference</td>
<td>Concurrent Session</td>
<td>Concurrent Session</td>
<td>Luncheon Roundtable</td>
<td></td>
</tr>
<tr>
<td>Mailing List of Attendees (pre-conference)</td>
<td>✓</td>
<td>✓</td>
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**Other Sponsorship Opportunities A La Carte (excludes the items listed in the chart):**

- Brand Awareness (i.e., Bag Stuffers) - $200 per piece
- Program-at-a-Glance Sponsorship - $500
- Name Tag/Badge Holders – at cost
- Conference Tote Bags – at cost
- Water Bottles – at cost
As you finalize your 2016 professional development activities, please consider making SAIR 2016 in Charlotte as one of your top priorities for travel. Our colleagues are already working diligently on plans for the conference (vendors, early program proposals, facilities, main event, etc.). As you are reviewing options for travel to the conference, I encourage you to review the SAIR Conference Travel Grant instructions and criteria that can be found at http://sair.org/awards/bill-fendley-travel-grant/. If you or a colleague qualify, apply, and are accepted, then the travel grant could help fund your travel to the Annual SAIR Conference.

Members of SAIR award three (3) types of travel grants: SAIR Travel Grant, Bill Fendley Conference Travel Grant, and Larry G. Jones Graduate Student Conference Travel Grant. The criteria below will assist you in determining if you, a colleague, or graduate student may be a candidate.

The **SAIR 2016 Conference Travel Grants** (including one designated as the Bill Fendley Conference Travel Grant) are awarded to a maximum of eight (8) members in order to promote professional development among institutional research professionals. These awards are available to both active members and newcomers (individuals who will become new members at the 2016 Annual Conference). Priority will go to applicants who have not received a travel grant from SAIR within the past two years. All grants are $300, plus a waiver of conference registration fees (an additional $265 value based on the early bird fee). Information on these awards (including the **Bill Fendley Conference Travel Grant**) and the required application materials may be found at http://sair.org/awards/bill-fendley-travel-grant/.

The **Bill Fendley Conference Travel Grant** (first year retention!!) is awarded to one (1) deserving member who attended their first SAIR conference in 2015 in Savannah, GA and who will be returning for their second conference in 2016 in Charlotte, NC. Grants are $300 plus a waiver of conference registration fees (an additional $265 value based on the early bird fee).

The **Larry G. Jones Graduate Student Conference Travel Grant** is awarded annually to one (1) deserving graduate student who meets the award criteria. A grant of $500 will be awarded to the successful applicant to defray travel expenses associated with the annual SAIR conference plus a waiver of conference registration fees (an additional $265 value based on the early bird fee). The applicant for the **Larry G. Jones Graduate Student Conference Travel Grant** must provide documentation as a currently enrolled graduate student at either the Master’s or PhD level at an accredited institution of higher education. The applicant must also have submitted a scholarly paper which has been accepted for presentation at the SAIR 2016 conference in Charlotte. The proposal deadline is May 27, 2016. Information on this award and the required application materials may be found at http://sair.org/awards/larry-jones-student-travel-grant-information/.

Send application materials to Alice M. Simpkins at amssgr70@gmail.com no later than July 31, 2016. Please note **SAIR 2016 Travel Grant in Charlotte** [with the name of specific travel grant] in the subject line. Applicants sending paper transcripts can submit via mail to Alice M. Simpkins, Paine College, 1235 15th St., Augusta GA 30901.

Invest in IR by Connecting with SAIR Colleagues on Twitter and Facebook!

**SAIR 2016 is all about investing in IR! As the 2016 conference approaches you’ll want to invest some time in checking out the SAIR twitter feed (#SAIR2016) and the SAIR Facebook page.**
Call for Nominations for SAIR Awards due September 1, 2016
By Emily Saleh, Member-at-Large

SAIR encourages you to nominate an outstanding member for consideration for each of the following awards:

**James Montgomery Outstanding Service Award**

This award is given to an individual who has made a significant contribution to SAIR over an extended period of time. Nominees must have been a SAIR member for over five years and cannot be a member of, or a candidate for, the Board of Directors during the year nominated. In addition, two of the following criteria must be met:

- Have been a member of the Board of Directors or a chair of a conference, or a presidentially appointed committee;
- Have been an officer of, or a recognized leader in, the establishment of a state or special interest group which has been associated with SAIR; and/or
- Have made a professional contribution to SAIR by being actively involved in a combination of the following: presented papers at the SAIR conference; organized, offered, or acted as a primary participant in workshops at the SAIR conference or workshops sponsored by an affiliated SAIR organization or group; contributed in some other specific significant way that has advanced the professionalism of SAIR

**Distinguished Member Award**

Distinguished Membership may be awarded to members or former members who have made distinguished contributions to institutional research. This award is a meaningful recognition of significant effort in the field of institutional research. The award is for the lifetime of the individual. (Persons retiring from active service in institutional research may be recognized through the award of emeritus membership rather than Distinguished Membership). A member or former member nominated for Distinguished Membership should meet the following qualifications:

- Has been an active and contributing member of SAIR
- Has contributed substantially to the field of institutional research over an extended period of time, either in practice of institutional research or in a supporting role (e.g., faculty, President)
- Has influenced higher education policies and practices through work or research

**Special Recognition Unsung Hero Award**

This award recognizes the ongoing contributions of a member of SAIR and the field of institutional research and planning in the broadest sense. This award honors individuals whose effort and initiative might not otherwise receive public recognition. The types of effort to be considered include management assignments, innovative projects or ideas, development of new initiatives, or other ongoing service to SAIR, other than as an elected officer. [For purpose of this award, “officer” is defined as President, Secretary, or Treasurer.] Officers are excluded in order to encourage initiative in fields other than political office and to ensure that the award does not become an appreciation award for past presidents. All members of SAIR are eligible to receive the award with the following exceptions: a member who has previously won the award; officers of SAIR shall not be eligible for five years after leaving their last office.
SAIR Awards Nomination Process:

Send an email attachment in Microsoft Word format by **September 1, 2016** to Emily Saleh at emilysaleh@lctcs.edu. Please put “SAIR Award Nomination” in the subject line of the email. The attachment should include the following sections:

- **SAIR Award Name:** (James Montgomery Outstanding Service Award, Distinguished Member Award, Special Recognition Unsung Hero Award)
- **Nominator information:** name, current position, company/institutional affiliation, address, phone, and email
- **Nominee information:** name, current position, company/institutional affiliation, address, phone, and email
- **Has this nomination been discussed with the nominee?:** (Yes or No)
- **Provide a narrative summary of 1,000 words or less.** The narrative should evaluate the nominee’s accomplishments and a specific identification of the work to be recognized; explain why the nominee is being recommended for this award with regard to the stated purposes of the award; if the nominee has received another SAIR award within the last five years, specifically describe why this nomination is appropriate; if the nominee has received a previous SAIR award, describe why this award nomination does not cover the basis for a previous award; analyze patents if cited, and if the nomi-

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**From the Immediate Past President**

As time flies, we find ourselves at the end of another spring semester. For the Immediate Past President of SAIR, there are two specific requirements in the final year of office: 1) select a location for the 2019 conference and sign a contract with the host hotel and 2) coordinate the 2016 Board elections with support of the Nominating Committee.

I am pleased to report both of these responsibilities are well underway. Thanks to each of you for submitting nominations for positions being elected this year. The ballot is complete and the election is soon to follow. SAIR is known for the strength of our colleagues and your leadership is critical to the success of the organization.

In support of this year’s election, once you are notified of the election being open, please take a few minutes and cast your vote. While participation in elections has improved over the past few years, there is always room for a higher response rate.

Site selection for the 2019 conference is in progress. Once the location is finalized, I will be happy to make the announcement.

As the time has flown, so have the past three years of my term of Vice President/Program Chair, President and Immediate Past President. It seems like yesterday I was busily planning the 2014 Conference in Destin, Florida. Very soon, we’ll be traveling to Charlotte for the 2016 conference. Please offer current VP/Program Chair, Lisa Lord, your support in this year’s conference.

Wishing you a restful summer!

Sara Gravitt
Proposal submission site now open!

Proposal Submission Site:
http://www.louisianau.com/sair16/proposal

Proposal Due Date:
May 27, 2016

We have an outstanding opportunity to participate in an exciting learning experience by exchanging ideas, brainstorming with our colleagues, and furthering the endeavors of Institutional Research, Assessment and Planning. This is a great way to participate in the 43rd Annual Conference. The proposal site is available at http://www.louisianau.com/sair16/proposal.

Proposals addressing all areas relevant to the practice of institutional research, accreditation, assessment, community colleges, planning and technology are solicited. Topics reflecting the conference theme are encouraged, but all relevant subjects are welcomed.

Proposal Submission Instructions

- An abstract of no more than 100 words is required. Although some editing may occur, most abstracts of accepted presentations will appear verbatim in the conference program.

- A narrative representing the body of the proposal should cover the following: a) significance of timeliness of the topic; b) historical, theoretical, and/or conceptual framework; c) method of inquiry; d) analytical method; and e) intended audience.

- No reference to authors or their institutions should appear in the body of the proposal.

- SAIR will notify primary presenters in June about the status of their proposals.

- Equipment: Each session room will have a computer projector and a screen. Please submit all requests and justifications for other equipment during the proposal process. SAIR will make every effort to accommodate reasonable requests. For additional information, please contact Program Chair Lisa Lord at lisa@louisiana.edu.

Important Information for all Participants

All participants are expected to be paid registrants at the conference, and those submitting proposals acknowledge their intent to register by submitting a proposal. Honoraria are not paid to presenters, although reasonable expenses may be reimbursed for pre-conference workshop materials.

The conference program will offer workshops, paper, panel, roundtable, software demonstration and special interest group sessions as well as ample opportunity for interaction. Plan to attend the conference and bring your dynamic ideas for “Focusing on the Future: Investing in Institutional Research”. 
The following types of sessions will be offered.

**Program Tracks**

The **Accreditation Track** welcomes proposals that address the revised principles of accreditation adopted by the Southern Association of Colleges and Schools. Our members will gain valuable insights into how your knowledge and expertise informs this important process of external peer review.

The **Assessment Track** addresses authentic approaches to evaluating administrative, support and learning outcomes. Whether reflecting upon insights gained from national surveys or highlighting improved learning outcomes based upon locally developed assessment measures, these sessions will highlight best practices.

The **Community College Track** is a growing area of interest at SAIR. The size and diversity of the community college sector requires us to learn as much as we can about these institutions.

The **Institutional Research Track** addresses the effective and efficient collection of data to inform college and university decisions. In addition to data collection, sessions may also address data analysis and dissemination to various stakeholders.

The **Planning Track** welcomes proposals that address how legitimate planning processes shape the agenda for your institution.

The **Technology Track** covers research and presentations which feature technology to facilitate our work. Sessions in this track demonstrate creative and innovative uses of information technology to support institutional research and effectiveness activities.

**Presentation Formats**

**Papers** (45 minutes)

Papers should describe a research study or an effective process or technique (quantitative or qualitative), present a theoretical approach to a problem or issue, or review the literature on a topic of interest to institutional researchers.

**Panels** (45 minutes)

Panel presentations involve three or more individuals who present different perspectives on a common theme or topic. The proposal should describe the common theme/topic and the major points of discussion. The proposal should also describe how each panelist contributes a different perspective to the session.

**Roundtables** (60 minutes)

Roundtable sessions occur during lunch on Monday and offer an opportunity for a convener to give a brief overview of a relevant topic that leads to an engaged and lively discussion. A proposal should include a description of the topic and the convener's relevant expertise and experience.

**Software Demonstrations** (45 minutes)

Presentations should demonstrate one or more software packages or programming solutions that are applicable to the work of institutional researchers. The proposal should describe the relative strengths, weaknesses, and special features of the product or solution. The presenter should also discuss the hardware required for the software/solution. If Internet access is needed, please request such access during the proposal process.

**Workshare** (45 minutes)

Workshare sessions provide an opportunity to share professional work products, effective practices, innovative applications, and creative solutions that are not ready to be presented as a paper. A proposal should include a description of the topic and its applicability to other institutions.

**Pre-Conference Workshops** (3 or 5 hours)

Workshops provide the opportunity for in-depth discussion and instruction on a single topic. Demonstrations, exercises, group activities, and other methods of experiential learning are appropriate and desirable. Proposals should outline the specific objectives of the workshop, the intended audience (novice or experienced researchers, prerequisite knowledge/skills, etc.), the instructional techniques and the qualifications of the instructor(s). Proposals also must include an estimate of the reimbursable expenses and the minimum and maximum number of participants allowed. Workshops will be held on Saturday and Sunday at the Westin Charlotte.

SAIR Financial Report available in next issue