

Position Announcement

The University of Alabama at Birmingham Director of Assessment and Planning

The **University of Alabama at Birmingham (UAB)** is a comprehensive urban university with a nationally recognized academic health center. UAB is the only public, four-year degree granting university in the state's largest metropolitan area. UAB is the largest research institution in the state of Alabama, and the University is the largest employer in Birmingham. UAB attracts the best and brightest students from Alabama, the nation, and more than 100 countries around the world. In fall of 2017, 574 new students enrolled in the UAB Honors College, bringing the enrollment to over 1,800. In 2017, the University had its eighth year of overall record enrollment, with over 20,900 undergraduate, graduate, pre-professional, and post-doctoral students. Nearly 70 percent of the student body attends the University full-time, and more than 73 percent of the freshmen live on campus. UAB is among 51 public and private universities classified by the Carnegie Foundation for both "very high research activity" and "community engagement." UAB receives more than \$400 million annually in research grants and contracts, and ranks 10th among all public universities in funding from the National Institutes of Health.

Reporting to the Assistant Vice President for Student Services in the Division of Student Affairs, the Director of Assessment and Planning oversees a broad portfolio of responsibilities that support an institutional focus on student success and excellence in teaching, learning, and research. The director effectively administers a comprehensive divisional assessment effort, focusing on strategic leadership, planning, and outreach. In support of this effort, the director advances the implementation and assessment of the Division of Student Affairs strategic plan, creates a culture of excellence using current and innovative best practices, develops strategies that allow the division to measure learning outcomes and positively impact student success and retention, collaborates with unit directors to measure program effectiveness, and serves as a divisional representative on University assessment initiatives. Serving as champion of assessment efforts within the division and seeking collaboration throughout the University in relation to assessment of the student experience, the director creates and disseminates annual reports, devises and leads ongoing staff development opportunities related to assessment and planning, develops assessment instruments as needed, consults on, and assists with, program evaluation as requested, compiles division data for accreditation and other University reports, and generally provides operational and strategic support for all initiatives related to divisional assessment and planning efforts.

Master's degree in higher education, public administration, management, college student personnel, education research, social science, statistics, or other relevant field required, with several years of progressively responsible experience in an assessment, institutional research, or closely related professional environment. The successful candidate should possess strong organizational abilities, short- and long-term planning skills, and knowledge of software technology. An understanding of student development and leadership theory, along with its impact on practice, is valuable. A demonstrated commitment to diversity and customer service, as well as the ability to develop strong working relationships with internal and external stakeholders, are highly desirable.

Review of applications will begin Friday, December 8, 2017, and continue until the position is filled. A resume with an accompanying cover letter may be submitted via the Spelman Johnson website at www.spelmanandjohnson.com/open-positions. Nominations for this position may be emailed to J. Scott Derrick at jsd@spelmanjohnson.com. Applicants needing reasonable accommodation to participate in the application process should contact Spelman Johnson at 413-529-2895.

Spelman Johnson

The University of Alabama at Birmingham
J. Scott Derrick, Search Associate

Visit the UAB website at <http://www.uab.edu>

UAB is committed to equal opportunity in education, and employment, and the maintenance and promotion of nondiscrimination and prevention of discriminatory harassment in all aspects of education, recruitment, and employment of individuals throughout the university.