

Minutes of the
SAIR ANNUAL BUSINESS MEETING & AWARDS BREAKFAST
Fort Worth, Texas – October 10, 2017
Provided by Jayne Perkins Brown, Secretary 2016-2018

The 2017 SAIR Annual Business and Awards Breakfast meeting was called to order at 8:02 a.m. and followed by a welcome to attendees by President Lisa Lord (University of Louisiana, Lafayette) and brief comments regarding challenges of the year, including the Hurricane Harvey launching from the Gulf of Mexico in late August 2017 and Hurricane Irma making landfall in the Florida Keys a few weeks later; she noted that both hurricanes were hitting our SAIR region as Fall semester was launching and SAIR members were preparing for professional development opportunities.

Secretary's Report

The minutes of the 2016 SAIR Annual Business Meeting and Awards Breakfast were presented to the membership by Secretary Jayne Perkins-Brown (Georgia Southern University). The minutes were approved with no changes upon a motion by Sara Gravitt (Wake Forest University). The motion was seconded by Sandi Bramblett (Georgia Institute of Technology) and approved by acclamation.

Treasurer's Report

Treasurer Michelle Hall (Southeastern Louisiana University) reported that according to her records the number of registrants for the current conference totaled 326 dues paying registrants. Of those, 312 were regular members and 14 were individuals renewing memberships. She shared that the SAIR Board of Directors reviewed the financial statement and account balances provided during the pre-conference Board meeting.

Financial Advisory Report

President Lord thanked the members of the Financial Advisory Committee and called on Donald Boeckman (State of Louisiana, Board of Regents), chair of the Committee, to provide a report. He noted the Committee's work was defined by SAIR Bylaws, Article 8, Section 2. As such a three-person Financial Advisory Committee was appointed to assist the Board with the financial oversight of the Association. This year's committee reviewed the previous budget year, 2016. Findings included the records accurately represented business proceedings. Based on their review and in the spirit of encouraging good stewardship with SAIR finances, the Committee reported the following:

1. For calendar 2016 and the Charlotte, NC Annual Conference we requested and reviewed: all investment, savings, PayPal accounts; check register and bank statements; Hotel contract and final hotel invoice; and Incorporation status and tax status items.
2. They found that for calendar year 2016 that the financial records were in good standing. With that, it was noted that the third and fourth financial quarters were not produced.
3. All the Committee's recommendations centered on providing and improving support for the Treasurer.
4. The full report will be available to the membership via the SAIR web site.

He thanked the other Committee members, Paige Borden (University of Central Florida) and Jim Purcell (Alabama Commission on Higher Education), for their work in reviewing the organization's accounting, and noted that a copy of the Financial Review Committee's report was being entered into the minutes and was available upon request.

Past President's Report: Nominating Committee

Immediate Past President Cara Mia Braswell (Auburn University, Montgomery) recognized and warmly thanked the members of the 2017 Nominating Committee. The SAIR membership voted the following newly elected officers and Nominating Committee members: incoming Vice President/Program Chair Julie Fulgham (Mississippi State University, retired) and Treasurer Lynne Crosby (Austin Peay State University, TN); Members-at-Large Wendy Kallina (Kennesaw State University, GA) and Laverne Macon-Jamison (Livingstone College, NC). Nominating Committee members are Andrew Brady (Florida State

University), Sandi Bramblett (Georgia Institute of Technology), Denise Gardner (University of Tennessee, Knoxville), Michelle Hall (Southeastern Louisiana University), and Jill Triplett (Spelman College, GA).

Past President's Report: Future Conference Sites

Immediate Past President Cara Mia Braswell (Auburn University, Montgomery) announced that the 2020 SAIR conference will be held at the Grand Hotel, Point Clear, AL, September 24-30, 2020.

Past President's Report: SAIR Bylaw Proposed Change

Immediate Past President Cara Mia Braswell (Auburn University, Montgomery) reviewed the SAIR Bylaw change proposed by the Board of Directors and as shared with the membership prior to the Annual Business meeting (September 9, 2017 listserv email). She noted that a full copy of the by-laws is available at: http://sair.org/about_sair/ByLaws-2013.pdf. Additionally, in accordance with the Articles of Incorporation, the Board was responsible for submitting the proposed changes to the voting members thirty (30) days prior to the annual business meeting as stipulated in:

http://sair.org/about_sair/ArticlesIncorporation.pdf. This proposed change was submitted to the Secretary of the SAIR Board on 9/7/2017. As such, the SAIR Board reviewed the organization's bylaws and recommended the following change in the section on eligibility of SAIR members to become Vice-President:

Article IV. Elections. Section 1. Eligibility. Only regular and distinguished members shall be eligible to become officers. ~~The Vice-President must have served on the Board of Directors.~~ The Vice-President candidate must have served on a board of directors or in a similar role for a state, regional, national or international organization.

The proposal was approved by the members present (no second was required).

2017 SAIR Conference Report

Vice President/Program Chair Matthew Campbell (Auburn University, AL) thanked everyone for attending and contributing to the SAIR 44th annual conference. He cited the help of Sherri Caraballo (Texas Wesleyan University) and her Local Arrangements Committee for help with local arrangements; Sandi Bramblett for continuing help with conference photography; and track chairs who led efforts to evaluate program and workshop proposals. He noted there were 77 participants from Texas. He also noted the QR codes in the program as a first-time addition to the program and encouraged members to provide feedback in their conference evaluations. Matthew recognized all sponsors for the conference and special acknowledgement to Scantron as sponsor of the 2017 Awards Breakfast.

Newcomers and Grant Recipients

Member-at-Large Alice Simpkins (Paine College) noted that the Newcomers' Workshop provided training and orientation to approximately 30 new IR/IE professionals, while that the Newcomers' Reception welcomed approximately 70 new members with the help of over a dozen current and former SAIR and AIR Board members. Next Alice shared details of the criteria for the Travel Grants for AIR and SAIR, and thanked Jayne Perkins Brown (Georgia Southern University) for her assistance in evaluating applications for the grants. Alice presented the Bill Fendley Newcomer's Travel Grant to Phillip Brodeur (Auburn University, Montgomery) and the 2017 SAIR Travel Grant Awards to the following: Katherine Bearden (Centenary College, LA), Jamir Chowdhury (SOWELA Technical Community College, LA); Alicia Dean (Morehouse College, GA); DiYanna Jiles (Spelman College, GA); Darriona Lee (Northshore Technical Community College, LA); Laura Modlin (SOWELA Technical Community College, LA); and Emily Wilkins (Auburn University, Auburn). The last grant was the Larry G. Jones Graduate Student Travel Grant; no grant applications were received for this award. All recipients were presented with certificates and checks.

Awards

Member-at-Large Maren Hess (Campbell University, NC) served as chair of the 2017 Awards Committee and announced the following winners:

Best Paper: Karen Webber and Manuel González Canché, University of Georgia, *"Is There a Gendered Path to Tenure?: Examining the Academic Trajectories of US Doctoral Recipients"*

Best Institutional Research Website: First Place: Florida State University; Second Place: Radford University; Third Place: University of Kentucky

Best Electronic Fact Book: First Place: University of Kentucky; Second Place: Radford University; Third Place: North Carolina State University

Best Printed Fact Book: First Place: Georgia College; Second Place: Spelman College; Third Place: Texas Tech University

Best Mini Fact Book: First Place: Spelman College; Second Place: Georgia College; Third Place: Radford University

Distinguished Member Award: Denise Gardner (University of Tennessee, Knoxville)

AIR 2018 Invitation

AIR President Glenn James (Tennessee Tech University) invited the SAIR Membership to attend the 2018 AIR Forum scheduled for May 28 to June 1, 2018 in Orlando, FL at Rosen Shingle Creek.

President Lisa Lord (University of Louisiana, Lafayette) encouraged members to look for the SAIR SIG meeting at AIR and for SAIR gatherings at the SACSCOC meeting in December.

Recognition of Outgoing SAIR Board Members

President Lisa Lord (University of Louisiana, Lafayette) spoke briefly about encouraging members to consider making nominations for upcoming elections and recognized the outgoing members of the SAIR Board and offered appreciation for their service: Cara Mia Braswell (Auburn University, Montgomery), Immediate Past President; Alice Simpkins (Paine College), Member-at-Large; Kathleen Morley (Baylor University), and Michelle Hall, Treasurer.

SAIR 2018 in Norfolk, Virginia

Julie Fulgham (Mississippi State University, retired) 2018 Program Chair invited attendees to the 2018 SAIR conference to be held at the Norfolk Waterside Marriott and introduced a promotional video for Norfolk, the City of Mermaids, Nauticus Maritime Museum, Norfolk Naval Station and various other local attractions.

Other Business

No other business was discussed. Members were encouraged to attend Tuesday morning sessions and their respective SIGs.

Lisa Lord, President, adjourned the meeting at 8:52 a.m.