

**SAIR Business Meeting Minutes**  
**Galt House – Louisville, Kentucky**  
**10/12/21**

When President Suzanne Simpson called the meeting to order at 8:07, she commended SAIR members for coming to the 2021 in-person conference. Suzanne also thanked Emily Campbell and the other Board Members for their leadership in planning and carrying out the conference. Afterwards, Secretary Jennifer Moore presented the minutes from the SAIR 2020 Business Meeting to the membership for review. The minutes had been sent electronically to the membership the Tuesday prior to the meeting. Jennifer asked the membership if anyone had any recommendations for changes to the minutes. There were no recommendations for changes to the minutes. After Eric Atchison made a motion to accept the minutes as written, Denise Gardner seconded the motion, and the membership unanimously approved the minutes.

Treasurer Kristy Neal was next on the agenda presenting the 3<sup>rd</sup> Quarter Financial Statements. She thanked the leadership of prior SAIR Boards for the current financial stability of the organization. This stability made it possible for us to keep our contract with the Galt House while still being able to afford an in-person conference next year. Kristy also thanked the Galt House for working with us to reduce contract costs during this challenging year.

Will Miller, our Member-at-large for Professional Development, thanked all of our workshop presenters and attendees for their support. He also thanked those involved in our workshops for their flexibility when there was a need for some presenters to be virtual due to life events. Will announced that there will be more information forthcoming on spring professional development opportunities.

James Hunt, our Member-at-large for Member Engagement and Marketing, taught our Newcomers Workshop this year. He thanked our 17 newcomers who participated in the workshop and Galiya Tabulda from Florida State University who assisted with the workshop. Our newcomers wore green lanyards this year to distinguish them from returning members. James acknowledged our travel grant winners who are listed below:

*Emily Rothenbacher, Newcomers Travel Grant*

*Dawn Mitchell, Edith Carter Travel Grant and Bill Fendley Waiver*

*Shima Azizzadehroodpish, Newcomers Travel Grant*

*Jacob Carver, Edith Carter Travel Grant and Newcomers Waiver*

The travel grants are named in honor of Edith Carter, who was 1973-74 Southern Conference on Institutional Research (the precursor to SAIR) Co-chair and Bill Fendley, 1992-93 SAIR President. We also have a Newcomer's Travel Grant that is awarded to someone who is attending their first SAIR Conference.

James also announced our members who placed or won in the 2021 SAIR Annual Best Practice Awards. They are listed below:

### **Best Innovative Practice 2021**

*First Place: Lincoln Memorial University*

*Second Place: Furman University*

*Third Place: University of Kentucky*

### **Best Interactive Report 2021**

*First Place: Florida State University*

*Second Place: Spelman College*

*Third Place: Radford University*

### **Best Print Report 2021**

*First Place: University of North Texas Health Science Center at Fort Worth*

*Second Place: Georgia College and State University*

*Third Place: Texas Tech University*

### **Best Website 2021**

*First Place: Emory University*

*Second Place: University of Central Florida*

*Third Place: Augusta University*

James acknowledged Esther Wilkinson who was our 2020 SAIR Best Paper winner for her submission: "First Year Retention Analysis: Summer Fall Full-Time, First Time in College Cohorts 2016-17 through 2018-19". Esther was not in attendance, but James will make sure that she receives her plaque. He also thanked all of the reviewers for this year's award categories for their hard work. SAIR will ask for 2021-22 Best Paper submissions after the conference.

Meaghann Wheelis, our Member-at-large for Registration, thanked all of our 157 registrants with a special thank you to those who worked the registration desk. We had 152 professional members and 5 students. We also had 51 newcomer registrants. Our membership comes from 17 states and 86 institutions.

Mark Turner, our Member-at-large for Sponsors and Exhibitors, thanked all of our sponsors: Gold Level - National Student Clearing House; Bronze Level – SAS, Tableau, and Xitracs. He acknowledged that there were logistical issues with sponsor materials arriving and thanked everyone for their patience.

Rick Burnette, our Past President, congratulated the new slate of officers as well as those who ran in the election. We had a strong slate of candidates this year. Rick also thanked the members of the 2020-2021 Nominating Committee for all of their hard work. The 2021-22 SAIR Board will be comprised of the following:

President - Emily Campbell

Vice President - Kristy Neal (newly elected)

Past President – Suzanne Simpson  
Secretary – Jennifer Moore  
Treasurer – James Hunt (newly elected)  
Member-at-Large – Will Miller  
Member-at-Large – Meaghann Wheelis  
Member-at-Large – Molly Hall (newly elected)  
Member-at-Large – Suzanne Klonis (newly elected)

### **Newly Elected Nominating Committee 2021-22**

Jessica Carroll  
Ginny Cockerill  
Samantha Nix  
Marc Turner  
Margaret Walden

Our 50<sup>th</sup> SAIR Conference will be held in Point Clear, Alabama in 2023. Our 50<sup>th</sup> anniversary of SAIR will be celebrated at a conference in Atlanta in 2024. Rick thanked Emily and Suzanne for their leadership during this challenging time as well as Matt Campbell for his prior leadership.

President Suzanne Simpson recognized our outgoing SAIR Board Members: James Hunt – Member-at-Large, Kristy Neal – Treasurer, Marc Turner – Member-at-Large, and Rick Burnette – Past President. She presented them with a plaque and thanked them for their service.

Emily Campbell gave a conference report. She said that SAIR got back to its roots with a more intimate conference. Our newcomers were able to meet more people due to our smaller group. Emily also thanked the local arrangements committee for their hard work organizing the voluntary Monday Night Events and creating the Top 5 Lists that were in the conference bags. These were a hit with our members. Emily thanked others for their volunteer work:

Matthew Earhart – managing proposal submission website  
James Hunt – creating Qualtrics reviews for each session  
Eric Atchison – conference photographer  
Michelle Hall – SAIR website management  
Meaghann Wheelis – round table luncheon topics

Emily thanked the Galt House for their flexibility in renegotiating the contract for the conference. She also reminded members to look for more professional development opportunities in the spring. Emily thanked the SAIR Board for their hard work and was honored to pass the torch to newly elected Vice President Kristy Neal.

Kristy Neal announced that the 2022 SAIR Conference will be at the Hotel Monteleone in New Orleans, Louisiana on October 1-4. The Hotel Monteleone has been owned and operated by the same family for 5 generations. It is also the home of the famous revolving Carousel Bar.

Suzanne Simpson passed the baton to Emily Campbell, who became our new SAIR President. Suzanne also announced that she would begin working with the Finance Committee in her new role as SAIR Past President. The meeting adjourned at 8:56 AM.